

**STOCKLAND PRIMARY ACADEMY
CROSS COUNTRY RISK ASSESSMENT 2021/22**

Name and Establishment	Stockland C of E Primary Academy	Risk Assessment	RA01
Person/ Group at Risk: Stockland Primary Academy staff and parent volunteer helpers, pupils, plus pupils from other attending schools and their parents / volunteers and staff		Initial Assessment Review Following incident	Reviewed: September 2021
Activity : Cross Country		Date of Assessment	15/9/21 CHellawell
Significant Hazard and possible outcome/injury	Control measures in place	Are any additional measures or actions required – yes/no	
1. Injury to runners	Marshals positioned around the course (see map) and at start / finish lines. Race route checked as clear prior to races and again on the day of the races Any obstacles, foliage etc removed from the route. Stream inspected and if too much water then the course will be re-routed to avoid the stream Review of weather and general conditions of course on the day of the race. (Other schools to be notified by 12.00 noon if races cancelled/postponed) First aiders on site at all times (see below) No metal studs permitted - this is communicated to other schools as well as Stockland parents	No	
2. Supervision / safety of children	Marshals briefed before each race and the race is marshaled in many places to ensure safety Course walked by all runners at the beginning of the season. Back markers also run races. Runners from visiting schools are supervised by their own school staff / delegated parent volunteers and Stockland children are supervised by a member of staff until the races begin. The large front school main gate will be unlocked during the races, but kept closed. The main pedestrian gate is automatically locked after 5.00pm.	No	
3. Moving cars and pedestrians: injury risks to pedestrians and need for clear access routes and emergency service access	The means of access to the site is to be limited and controlled/ marshalled. Cars are to be directed on a signposted system, one-way if possible. Allocated parking spaces are provided. Marshals keep access routes clear. Emergency services to be notified ahead of time of a large event.	No	

	Staff to move cars into the playground area to allow parking for some minibuses. Schools attending advised of parking constraints and issued with parking permits and allocated limited and specific parking places.		
4. Crowd control: keeping spectators in the designated areas, maintaining security of buildings, dealing with risks of misbehaviour.	Marshals clearly identified in high-visibility clothing have defined roles on site and will man the access points and crowd line. Buildings and gates to no-go areas are locked or cordoned off with tape. There are means of communication, eg. a PA system and/or megaphone for public communication. Marshals are provided with instructions from the Co-ordinator Spectators & cross-country teams waiting for their races are cordoned off into a central viewing area that is taped off from the course.	No	
5. Cash donations - PTFA refreshments	PTFA to ensure cash is supervised at all times and taken off site after event	No	
6. Catering: risks with serving cakes / food / hot drinks	All volunteers serving food to ensure that they wear gloves. Cakes served must not contain nuts or seeds due to children with allergies	No	
7. Other issues: welfare arrangements, emergencies	WCs and washing facilities will be provided in a controlled location - Bucehayes class (Y5/6). Several first aiders are on site (usually three) and one is totally dedicated to provide first aid when necessary and recorded in the school first aid book. Space allocated as usual for ambulance / emergency services.	No	
8. Dogs	Dogs are not permitted on the school site / field (apart from Guide dogs) for Health and Safety reasons.	No	
9. Covid	As this is an outdoor event, the risk of transmission is reduced. Schools will keep their distance from each other in the central area of the field. Any school that has any Covid cases will not take part in that specific event.	No	

Assessors recommendations – Additional control measures			
Hazard identified	Actions/Additional control	Date carried out	Person responsible

Stockland Staff:

Signed: Mr Murnane (PE Coach) _____ Date

Mrs Parris (PE coach) _____ Date

Mrs Gilmour-White (Co-ordinator) _____ Date

Mr Hellowell (Headteacher) _____ Date

Signed: PTFA Members responsible for Marshalling and Catering:

Mrs Holbrook (PTFA Chair) _____ Date

(Catering) _____ Date

Copy of this assessment to be kept in the appropriate file in the office and circulated to all attending schools and Stockland Parent Volunteers.